



Dear Student:

On behalf of the National Capital Chapter BMW CCA, welcome to the May 2013 High Performance Drivers' Education (HPDE) event at Summit Point. The entire staff wishes you a safe, educational and fun weekend.

*This is your acceptance letter for the HPDE event. Please review it carefully, as it contains important information concerning this event. **Please reply back to me (by replying to this email) to verify that you have successfully received this acceptance letter and are able to reach and read all the referenced documents on the club website.** Your email response to me will signify that you have received all the required material for this event.*

The May HPDE event will be held Saturday, May 11th and Sunday, May 12th, 2013, on the Main Circuit at Summit Point Motorsports Park. These events are held rain or shine, but the track may be closed in very severe weather. If there is any doubt, check the club website (www.nccbmwcca.org) before leaving for the track. If there is no message canceling the event, assume that it is being held as scheduled.

Let me again call your attention to four important safety rules that were noted on the registration page:

- **First**, you will be required to present your current valid drivers' license and proof of car insurance at the grid technical inspection on the morning of the event. For your security and privacy, do not send these documents to the registrar before the event date.
- **Second**, for safety reasons, all E36 BMWs must have a radiator that is less than 100,000 miles and less than 10 years old, unless it is all-aluminum.
- **Third**, helmets must be certified to **Snell M- or SA-standards, 2005 or later**. All these rules are included in the current version of the Technical Inspection Form.
- **Fourth**, all cars must have tops that cannot be moved or removed (this does not include sun or moon roofs, but does include soft and hardtop convertibles, targas and T-tops.)

You will need to carefully review the following eight documents **before** attending this event. You are required to **print, complete and bring to the event the Technical Inspection Form and the Student Medical Information Form**. Please note that the *Technical Inspection Form* and the *Guidelines* have been updated to reflect the current 2005 or later helmet requirements. All the following documents are posted on the NCC website at: <http://www.nccbmwcca.org/content.php?120-driving-school> .

- **Guidelines**. The *Guidelines* contain essential information on what we expect of you at our HPDE events. Please read them carefully, paying particular attention to instructions for on-track procedures. A track map, directions to the track, motel information, and some useful advice are also included. Bring the *Guidelines* to the track with you for reference.
- **Introduction to High-Performance Driving**. Novices to our HPDE events receive our primer on high-performance driving.
- **Flag Protocols**. This document clarifies the meanings of the various flags used on the track. Flags are the primary means of communications while you are on the track and are used to ensure the safety of your run session. Please read this document carefully before you arrive at the track.

- **Passing Rules.** An important element of safety at our HPDE events is the regulation of passing. Please read this document carefully to understand where, when, and how passes can be made.
- **Skidpad Instructions.** We are very fortunate to have access to an excellent skidpad at Summit Point. This document describes the skidpad and some of the exercises you will do there. The skidpad becomes many students' favorite part of the HPDE. Have fun!
- **Technical Inspection Checklist.** You must take your car to a repair shop for inspection and have the shop fill out this form. You **may not** inspect your car yourself. Schedule your inspection far enough in advance of the HPDE event to permit repair of any problems that might be found. **Bring the completed checklist to the track with you. If you don't have the completed form with you, we can't let you drive in the event.** Note that **you** are required to sign your tech form, rather than the inspecting shop. This is to emphasize that it is **you** who are solely responsible for the safety of your car.
- **Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement.** This is a **copy** of the form that you're required to sign at the Summit Point gate. We want you to know what you're signing, but there's never time to read the whole thing at the gate. So, this copy is yours to read and keep.
- **Medical Information Form.** We certainly hope we won't need this information but we must be prepared. Please fill out this form in advance and bring it to the track. We'll collect it at registration. Information on this form is kept confidential and all are destroyed after each event. Feel free to put this form in a sealed envelope with your name on the front for privacy.

You'll need to be at Summit Point when the track opens at 7:00 AM. You must complete tech inspection and registration by 8:00 AM, the time of the **mandatory** drivers' meeting. If you know in advance that you'll be late to the track, let me know and I will notify the Chief Instructor to hold your slot. Otherwise, you may be considered a no-show and your instructor re-assigned to another student.

When you arrive at Summit Point, tell the guard at the gate that you're with the BMW car club and sign the waiver. Follow the directions in the *Guidelines* to the paddock at the Main Circuit and park as directed in the *Guidelines*. Unload all the stuff from your car (trunk, cockpit and glove box) and take the car to the tech inspectors who will be in the tech line next to the classroom (see the track map.) After the inspectors have initialed your tech inspection sheet, bring it and your medical form to the classroom for check-in.

You are required to have a safety helmet with a **Snell SA-2005 or M-2005 or later rating**. A full-face, SA-rated helmet is strongly recommended. The club does **not** supply helmets. Helmets can be rented from OG Racing, Manassas VA (800-934-9112). (The Snell Foundation is an organization that sets safety standards. Snell-rated helmets will have a Snell sticker under the foam padding inside. If the helmet has no sticker, you cannot use it. SA [Special Applications] is the proper rating for use in cars; M-rated helmets are intended for motorcycle use. The current ratings are SA-2010 and M-2010.)

Four additional important points: **First**, our HPDEs use skidpad and classroom sessions in addition to on-track instruction to develop your skills as a driver. These sessions are integral parts of the program and attendance is mandatory. We record attendance, so if you need to miss a session, talk to us first. **Second**, you will be assigned an instructor, regardless of how much experience you have. **Third**, your car must have a passenger seat that must be fitted with the same type of restraints as the driver's seat. For example, if you have a five-point harness on your side of the car, then you must have a five-point harness on the passenger side as well. **Finally**, the Chief Instructor will assign you to a run group based primarily on your anticipated speed, rather than on your experience. If you believe that you are in the wrong run group, bring it to the attention of your instructor. **Note:** Run group assignments depend in part on the car you're driving, so if you're bringing a car other than the one you originally registered, you **MUST** let me know in advance.

As stated on the application, cars must be "insured, street-legal, and quiet" to be used in our HPDE events. In particular, your car must carry liability coverage. Cars do not need to be registered to be acceptable. However, if you intend to use an unregistered car, please bring documents stating specifically that the car is covered by your insurance policy. Our tech inspectors will ask for such documentation for any unregistered car.

Note that we do not accept convertibles, (with or without roll bars), hardtop convertibles, targa tops, T-tops, pickup trucks, vans, SAVs or SUVs at our HPDE events.

Travel time to Summit Point from Washington is about an hour and 15 minutes, from Baltimore about an hour and a half. Check the map and directions in the *Guidelines*. If you're staying overnight, the *Guidelines* and club website list several motels in Winchester (20 minutes from the track) and Charles Town (15 minutes from the track). Be sure to inquire about any special rates for people attending events at Summit Point Motorsports Park.

If you have questions about this event, the information in this e-mail or the documents on the NCC club website, please e-mail or call prior to the event.

See you at the track!

Jason

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